

Gulf Capital Bank

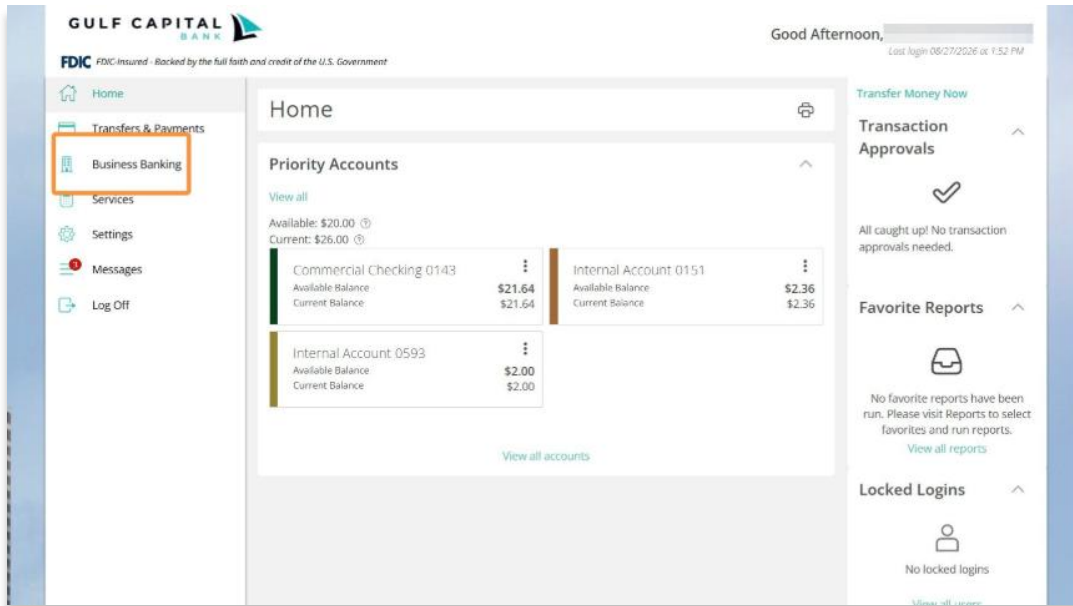
Multi-Wire Origination

Digital banking designed
for your success.

GULF CAPITAL
BANK 
Banking Built For Houston

Learn how to navigate the Gulf Capital Bank portal to set up and customize wire transfers for your business accounts. This guide simplifies the process of scheduling payments and managing recipient details to ensure efficient financial transactions.

1. To create a Multi-Wire Origination, select the "Business Banking" menu and then select "Payments".



Business Banking

PAYMENTS & TRANSFERS



Payments

An advanced workflow to send or collect wire, ACH, and other one-time or...



Recipients

Create & manage recipients of commercial payments



Tax Payments

Pay federal or state taxes

BUSINESS MANAGEMENT



Reports

Access PDF, CSV, and BAI reports on online banking activity



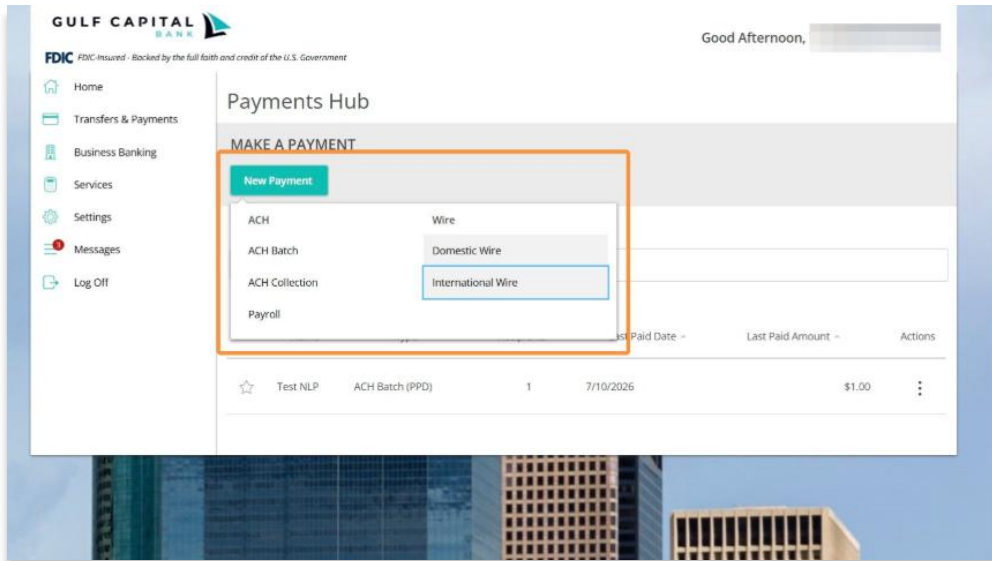
Users

Manage permissions for transactions, features, & accounts per user role

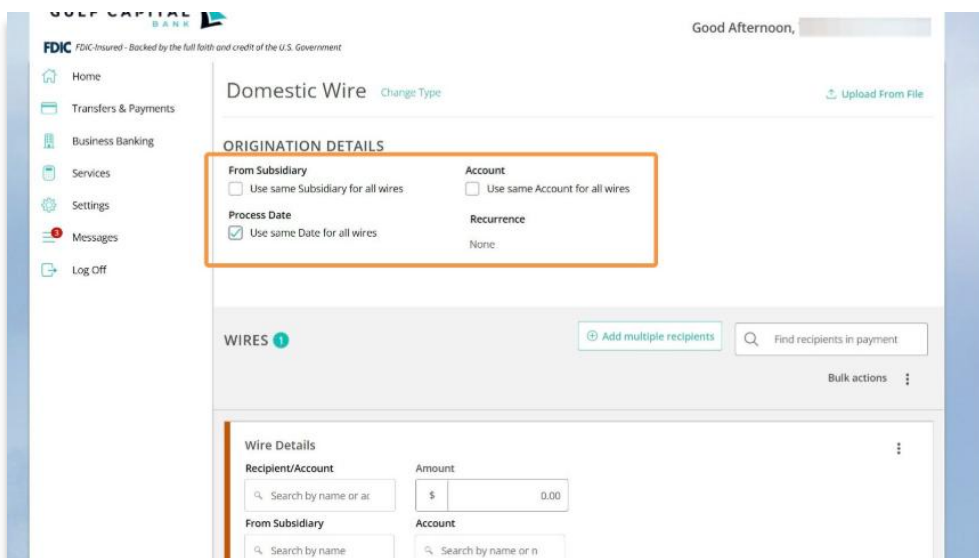
If you need additional assistance, please contact our Client Services Team at (713)999-8875.



2. Select "New Payment" and then either "Domestic Wire" or "International Wire" from the drop-down menu.



3. Select the check box next to "Use same Subsidiary for all wires" if all wires should include the same offsetting account. You can leave the check box empty to specify the offsetting account individually for each wire. Select the check box next to "Use same Account for all wires" if all wires should include the same offsetting account. You can leave the check box empty to specify the offsetting account individually for each wire. Select the check box next to "Use same Date for all wires" if all wires need to be processed on the same date. You can leave the check box empty to specify the process date individually for each wire.



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4. Select the "Add multiple recipients" link to setup multiple wires selecting from existing recipients.

The screenshot shows the 'Domestic Wire' origination page. On the left is a navigation menu with links: Home, Transfers & Payments, Business Banking, Services, Settings, Messages, and Log Off. The main content area is titled 'Domestic Wire' with a 'Change Type' link. Below this is the 'ORIGINATION DETAILS' section, which includes options for 'From Subsidiary', 'Account', 'Process Date', and 'Recurrence'. A date field shows '08/28/2026'. Below the details is a 'WIRES' section with a table. The 'Add multiple recipients' button is highlighted with an orange box. A search bar for 'Find recipients in payment' and a 'Bulk actions' dropdown are also visible.

The screenshot shows a modal dialog titled 'Select Multiple Recipient Accounts'. It features a search bar at the top with the placeholder 'Search by account name, or number'. Below the search bar, there are tabs for 'All' and 'Selected', and a status indicator 'Showing 3 out of 3 account(s)'. The main area is a table with the following data:

☐	Name ↑	Account type %	Account number %
☐	ABC Business	Checking	1234567890
☐	Mel's Pet Store	Checking	9876543210
☐	NANCY PAVLAS	Checking	1100021515

At the bottom of the table, it says '0 account(s) selected'. There are 'Cancel' and 'Select accounts' buttons at the bottom right of the dialog.

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5. You can add additional wire transactions by selecting the "Add another wire" at the bottom of the page.

The screenshot displays the wire origination interface with two identical wire details sections. Each section includes fields for Recipient/Account, Amount, From Subsidiary, and Account. Below these fields is a section for OPTIONAL WIRE INFORMATION. At the bottom of the interface, there is a summary showing \$0.00 for 3 wires, and buttons for Cancel, Draft, and Approve. A red box highlights the "+ Add another wire" button located at the bottom of the wire details section.

6. Select an existing recipient from the list or click "New Recipient" to create a new recipient.

The screenshot displays the wire origination interface with a list of recipients. The list includes ABC Business, Mel's Pet Store, and NANCY PAVLAS. A red box highlights the list of recipients and the "+ New Recipient" button. The interface also shows a search bar for recipients, a section for OPTIONAL WIRE INFORMATION, and a summary at the bottom showing \$0.00 for 4 wires, with buttons for Cancel, Draft, and Approve.

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7. Enter the "Amount" for each wire.

The screenshot shows the 'WIRES' section of the Gulf Capital Bank interface. It features a 'WIRES 4' header with an 'Add multiple recipients' button and a search bar. Below this, there are two 'Wire Details' forms. The first form has the following fields: 'Recipient/Account' (ABC Business Checking, 1234567890), 'From Subsidiary' (Search by name), 'Amount' (\$ 0.00), and 'Account' (Search by name or n). The 'Amount' field is highlighted with an orange box. The second form is identical but has its 'Amount' field also highlighted with an orange box. Below the forms is an 'OPTIONAL WIRE INFORMATION' section with a dropdown arrow.

8. Select the "Subsidiary" for each wire. Select the "Account" for each wire, if necessary. This is the corresponding offsetting account.

The screenshot shows the 'WIRES' section of the Gulf Capital Bank interface. It features a 'WIRES 4' header with an 'Add multiple recipients' button and a search bar. Below this, there is a 'Wire Details' form. The form has the following fields: 'Recipient/Account' (ABC Business Checking, 1234567890), 'Amount' (\$ 10.00), 'From Subsidiary' (Search by name), and 'Account' (Search by name or n). The 'From Subsidiary' and 'Account' fields are highlighted with an orange box. Below the form is an 'OPTIONAL WIRE INFORMATION' section with a dropdown arrow. The section contains several text input fields: 'Message to Beneficiary', 'Purpose Of Wire', 'Reference for Beneficiary', 'FI-to-FI Information', and 'Description'. At the bottom, there is a status message: 'This payment is incomplete'.

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9. Enter a message to the beneficiary.

The screenshot shows the 'WIRES' interface with a search bar at the top. Below the search bar, there are 'Wire Details' and 'OPTIONAL WIRE INFORMATION' sections. The 'Message to Beneficiary' field is highlighted with an orange box. The 'Wire Details' section includes fields for 'Recipient/Account' (ABC Business Checking, 1234567890), 'Amount' (\$ 10.00), 'From Subsidiary' (Business 1), and 'Account' (Commercial Checking, 0143, \$15.64). The 'OPTIONAL WIRE INFORMATION' section includes fields for 'Purpose of Wire', 'Reference for Beneficiary', 'FI-to-FI Information', and 'Description'. At the bottom, there is a summary bar showing '\$20.00' and '3 wires', along with 'Cancel', 'Draft', and 'Approve' buttons.

10. Review the wire entries and verify the totals. Click "Draft" or "Approve" depending on user entitlement.

The screenshot shows the 'WIRES' interface with a warning message: 'This payment can be drafted but cannot be approved.' Below the warning, there are two 'Wire Details' sections. The first section is identical to the one in the previous screenshot. The second section includes a 'Notify Recipient' checkbox and a 'Show Details' link. The 'From Subsidiary' field is 'Business 1' and the 'Account' field is 'Internal Account, 0593, \$2.00'. At the bottom, there is a summary bar showing '\$20.00' and '3 wires', along with 'Cancel', 'Draft', and 'Approve' buttons. The 'Draft' button is highlighted with an orange box.

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