Gulf Capital Bank

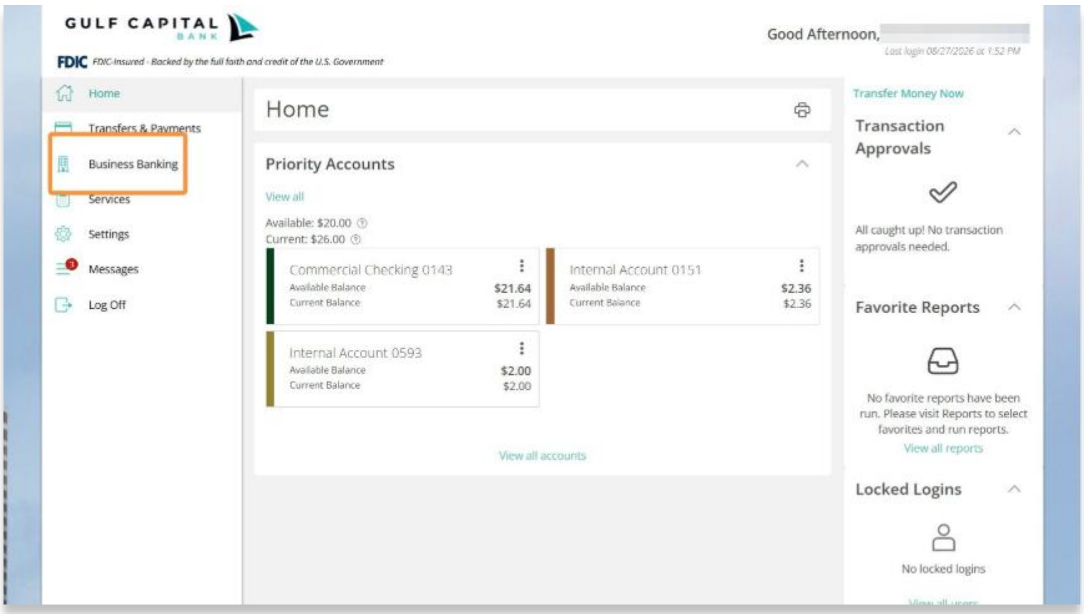
Multi-Wire Origination

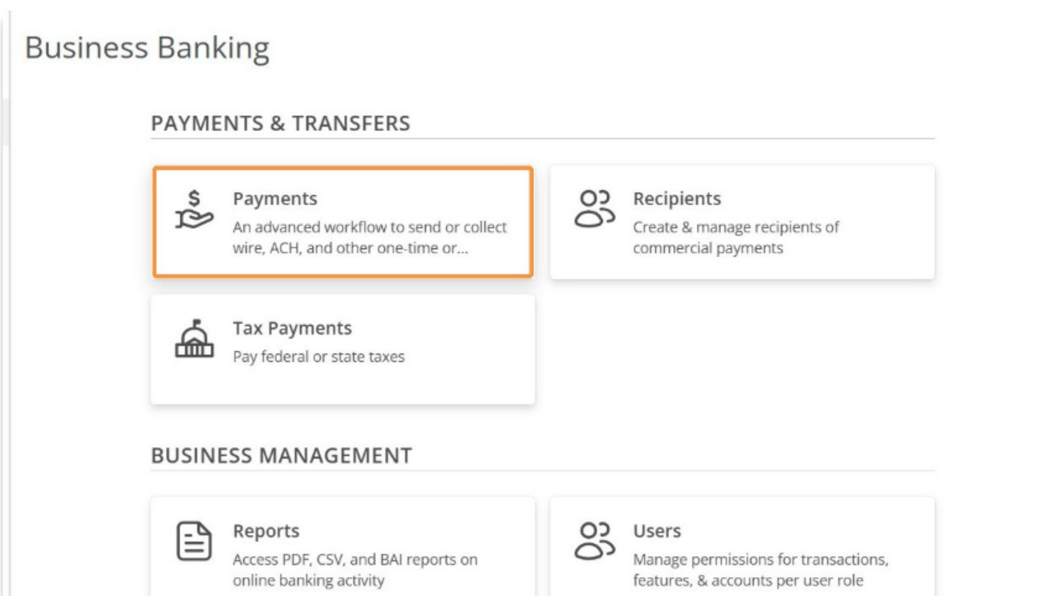
Digital banking designed
for your success.

GULF CAPITAL
BANK
Banking Built For Houston

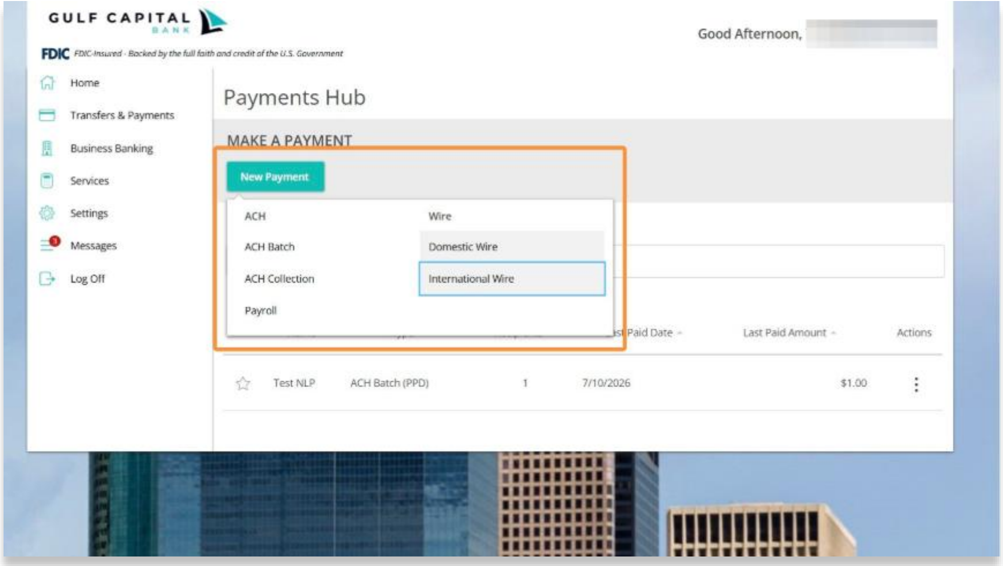
Learn how to navigate the Gulf Capital Bank portal to set up and customize wire transfers for your business accounts. This guide simplifies the process of scheduling payments and managing recipient details to ensure efficient financial transactions.

1. **To create a Multi-Wire Origination, select the "Business Banking" menu and then select "Payments".**

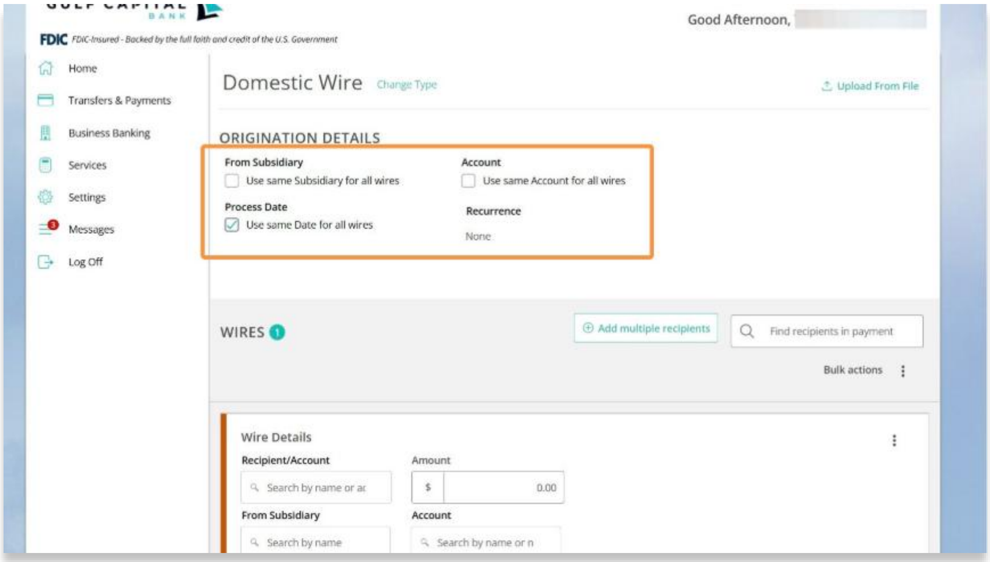




2. Select "New Payment" and then either "Domestic Wire" or "International Wire" from the drop-down menu.



3. Select the check box next to "Use same Subsidiary for all wires" if all wires should include the same offsetting account. You can leave the check box empty to specify the offsetting account individually for each wire. Select the check box next to "Use same Account for all wires" if all wires should include the same offsetting account. You can leave the check box empty to specify the offsetting account individually for each wire. Select the check box next to "Use same Date for all wires" if all wires need to be processed on the same date. You can leave the check box empty to specify the process date individually for each wire.



If you need additional assistance, please contact our Client Services Team at (713)999-8875.

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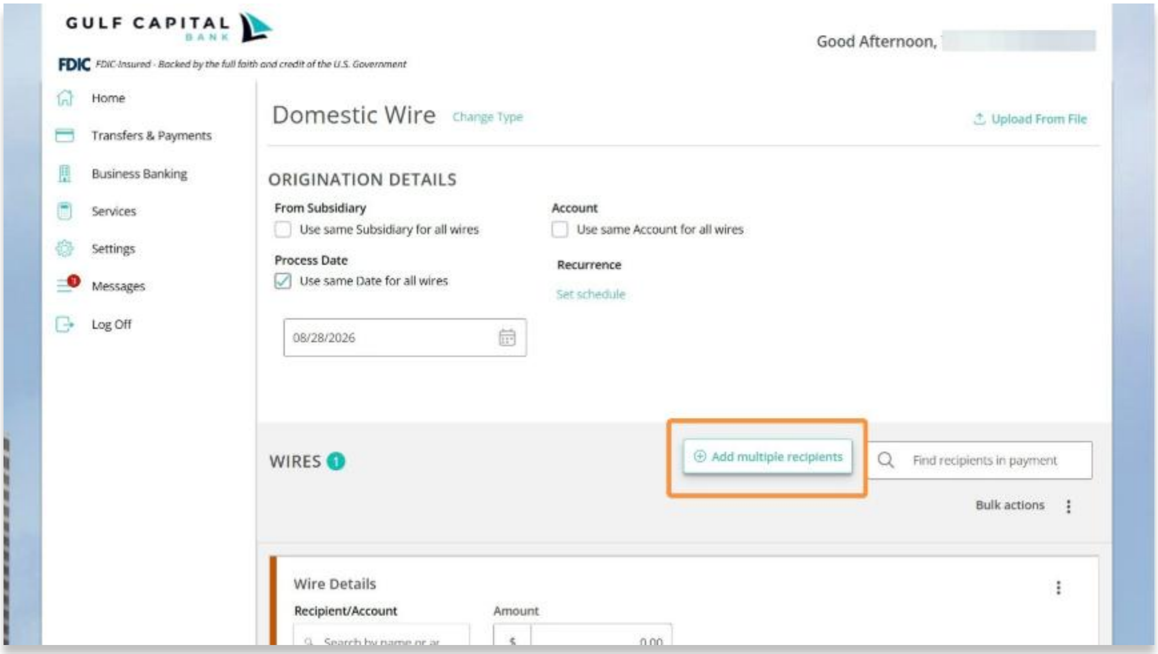
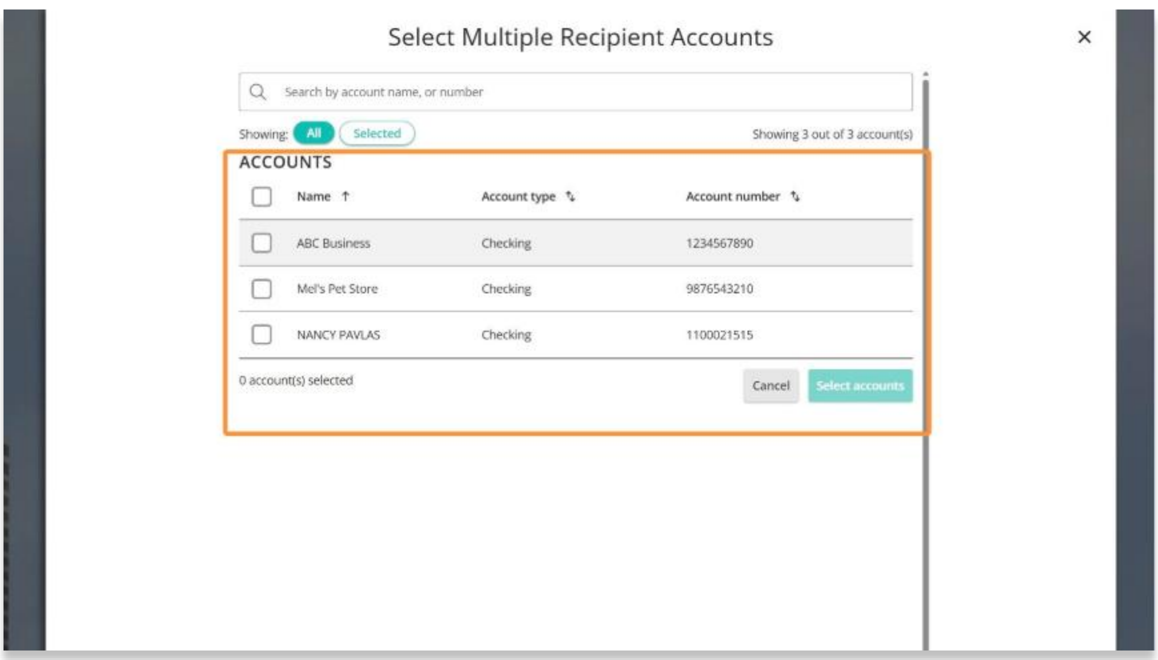
4. **Select the "Add multiple recipients" link to setup multiple wires selecting from existing recipients.**





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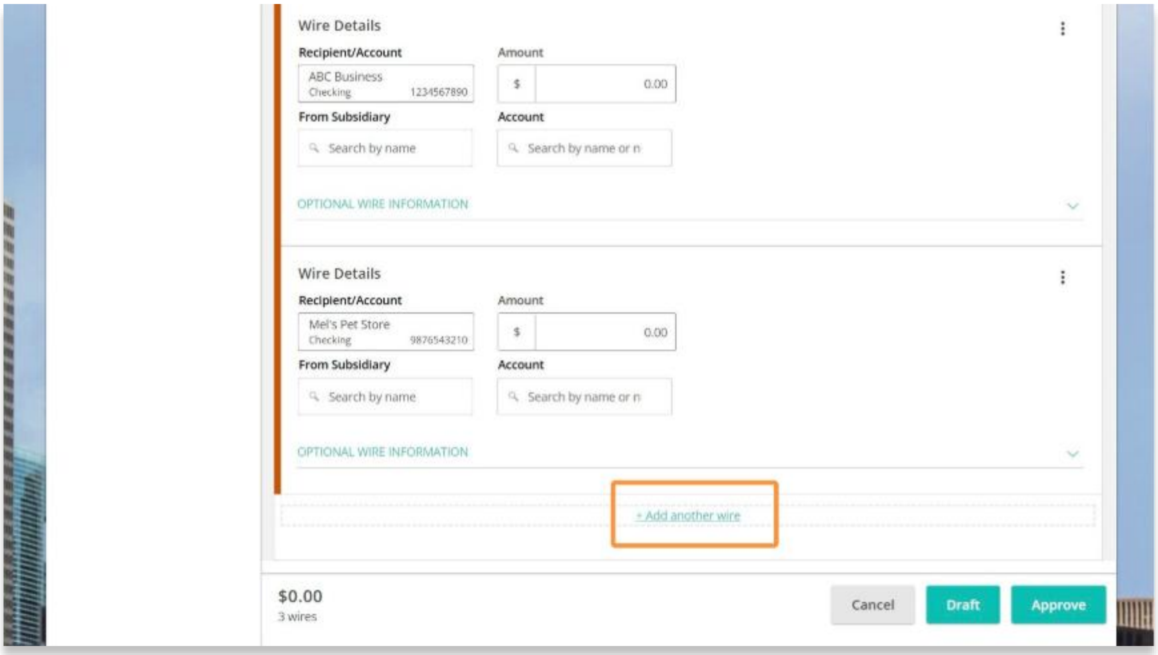
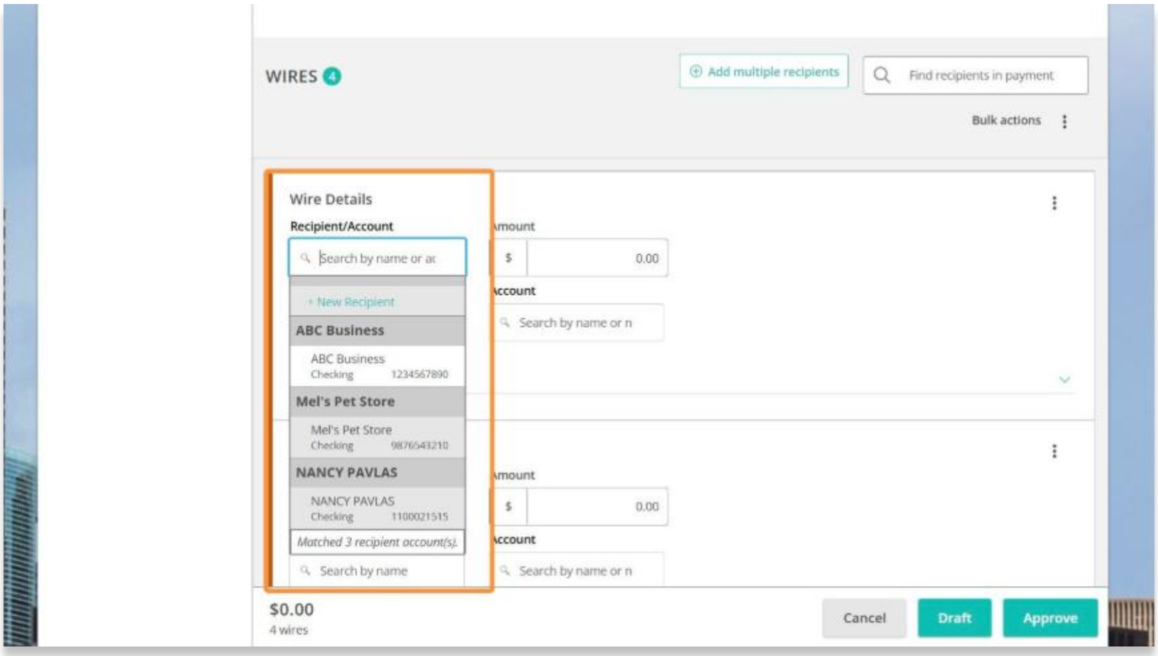
5. **You can add additional wire transactions by selecting the "Add another wire" at the bottom of the page.**



6. **Select an existing recipient from the list or click "New Recipient" to create a new recipient.**



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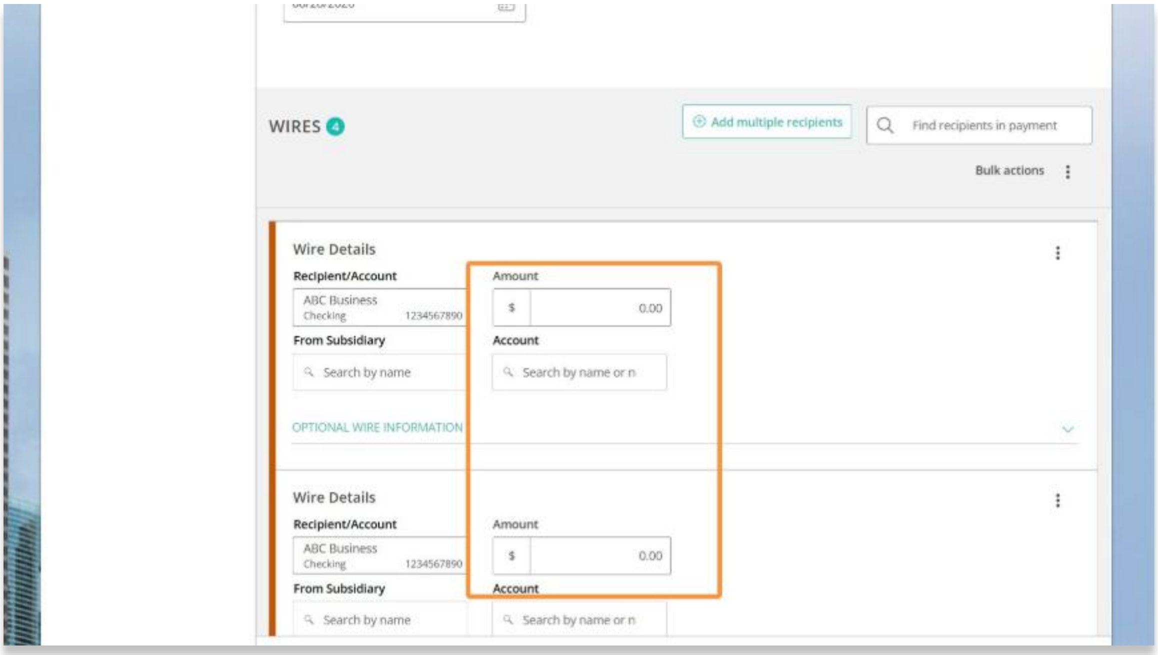
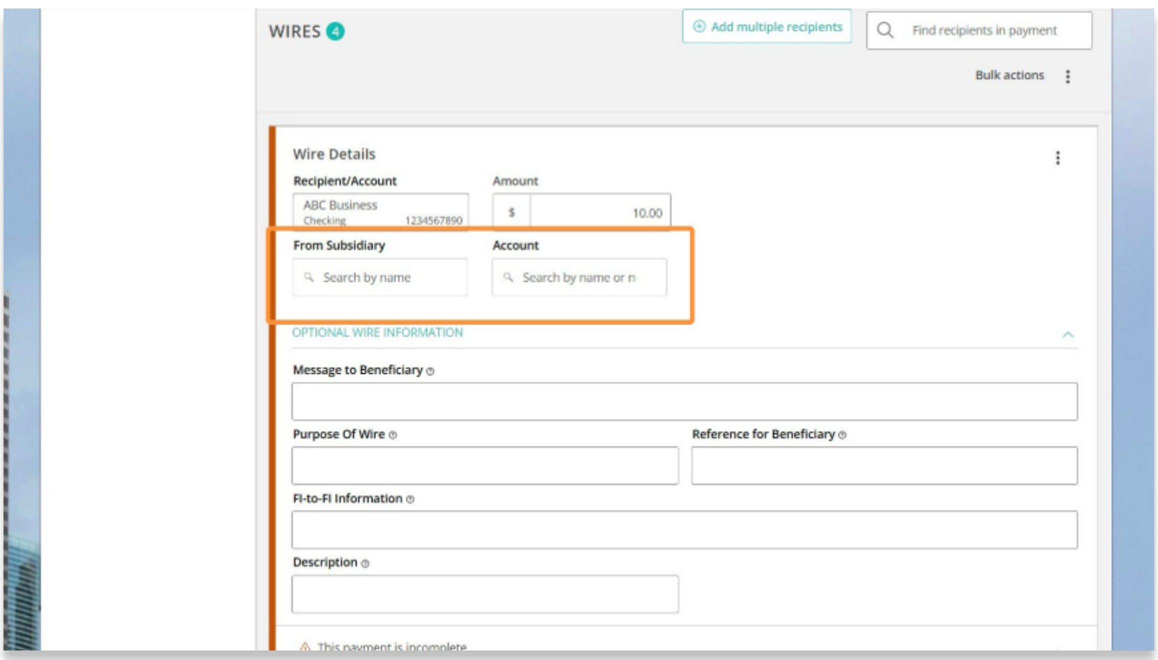
7. Enter the "Amount" for each wire.



8. Select the "Subsidiary" for each wire. Select the "Account" for each wire, if necessary. This is the corresponding offsetting account.



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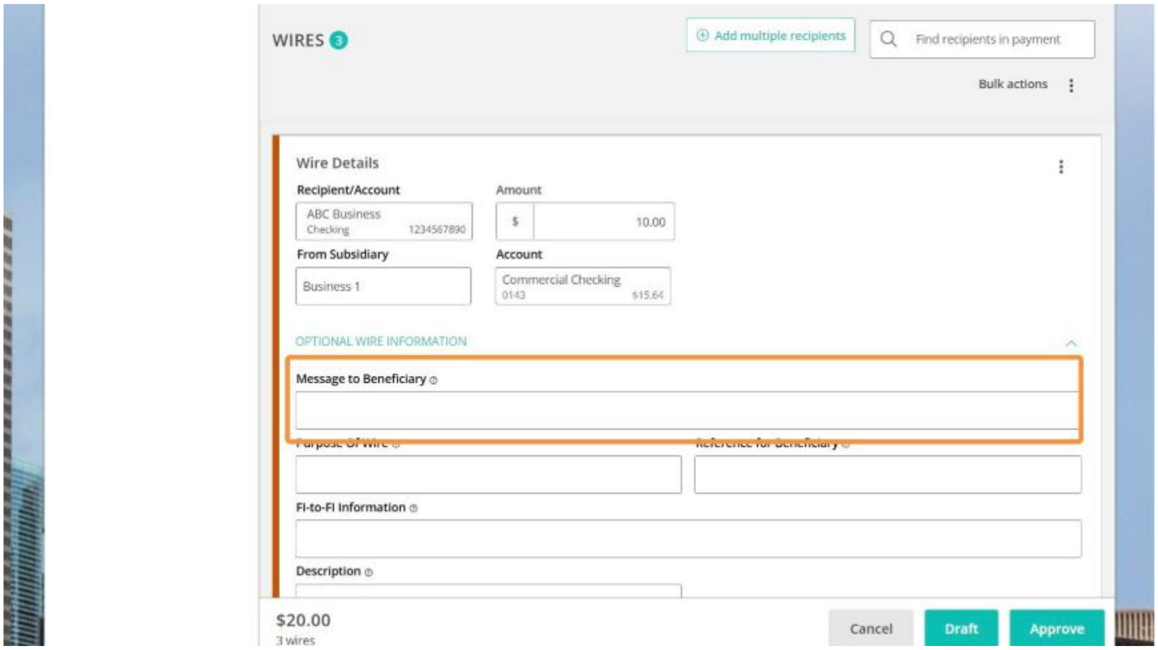
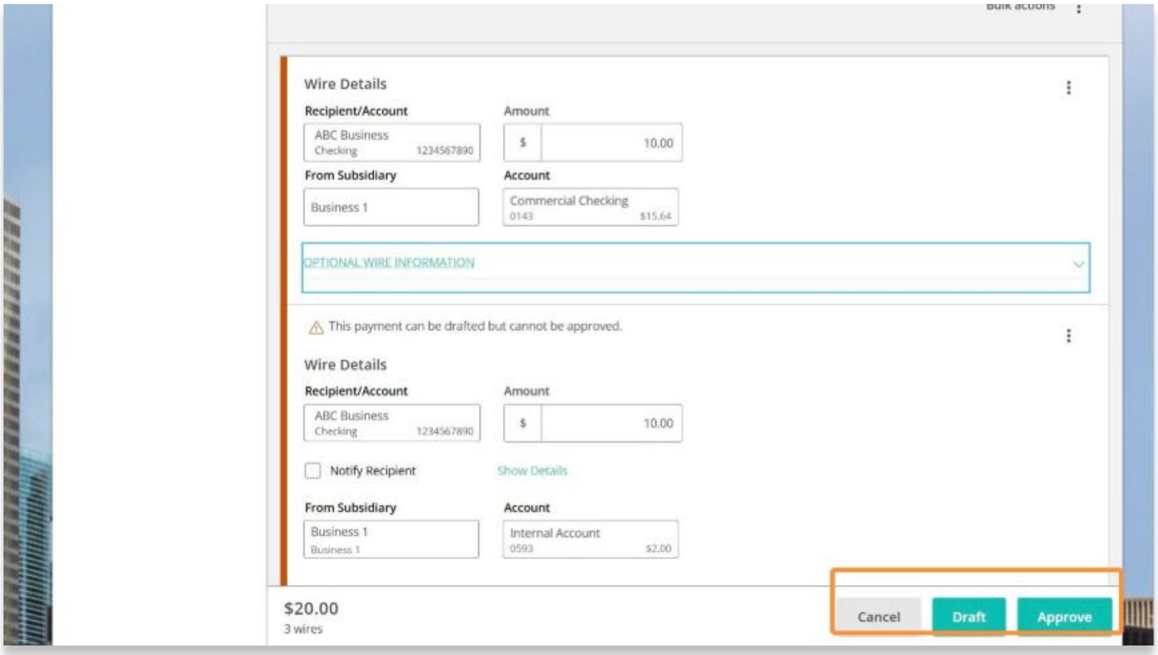
9. **Enter a message to the beneficiary.**



10. **Review the wire entries and verify the totals. Click "Draft" or "Approve" depending on user entitlement.**



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